

## Project Management

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**Project management is a carefully planned and organised effort to accomplish a specific goal. Projects which are poorly managed stand to place an organisation's products and services at risk to its customers and key stakeholders. The more organisations change, the more they must concern themselves with the effective design and management of their projects so as to ensure outcomes are as planned, on time and within cost expectations.**

This project management training is designed to teach the learner the tools and methodologies necessary to manage projects effectively. The training includes how to develop a project plan, defining project goals and objectives, specifying tasks and timelines for completion. It also includes tools for implementing a project plan, along with critical path management techniques necessary to ensure outcomes are being managed according to the scope.

### Course Features

- This one day workshop gives participants an introduction to basic project management tools and their application.
- Through the use of theory and practical exercises participants will gain knowledge and skills in the basics of project management, work breakdown structures, network and Gantt charts, project team dynamics and project documentation.

### Key Topics

- The role of the Project Manager and management of a project team.
- Taking a safety perspective when planning projects.
- Defining the scope and objectives of a project.
- Applying the skills and the techniques required to manage projects effectively and successfully.
- Selecting and using recognised project Management tools effectively.
- Managing project risk through effective problem analysis and decision making.

### Who Should Attend?

Project Managers, Department Managers, Line Supervisors, Process Improvement Engineers, Continuous Improvement Managers and Production Team Leaders or any staff tasked with contributing to change programs aimed at delivering improved yield, quality, service delivery and costs.

External 1 Day

On-Site 1 Day

### Corporate Headquarters

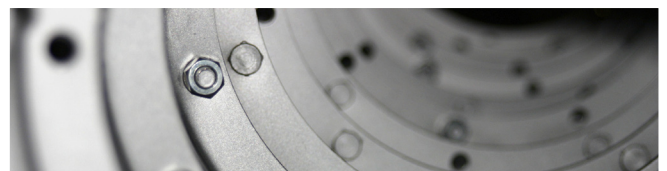
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